



Mire-Branch Water Corporation

1922 Higginbotham Hwy.
Church Point, LA 70525

Phone 337-873-3823
Fax 337-873-4333



November 8, 2022

MEETING MINUTES

ROLL CALL: James Alleman, Paul Guidry, Chris Savoy, Eddie Savoie, Danny Richard, Kyla Hill, Kristin Romero

ABSENT: Ken Arceneaux

Called to order at 6:02 pm by James.

READING OF THE MINUTES Motion by Eddie, seconded by Paul to approve the minutes; motion passed.

VISITORS: Stephanie Briggs, Sellers & Associates
Burton Kolder, Kolder & Slavan CPA

ENGINEER'S REPORT:

- Act 410-Water Sector Program- The scores will be announced on Thursday 11/10. Stephanie will let us know if we have been funded or not.

OLD BUSINESS

- None

WATER LOSS REPORT BY KRISTIN ROMERO:

- 4% Loss

MAINTENANCE REPORT BY KRISTIN ROMERO:

- Flush out list 3&4 are completed
- Changed out 35 broken meters
- 10 new meters
- 27 24-hr notices, 32 disconnects and 7 meters still locked

BOOKKEEPING REPORT BY KYLA HILL:

- **General Cash Account**
Beginning Balance \$219,364.92
Ending Balance \$228,550.60
Billing 10/31/22 \$96,442.01
Meters Billed 3029

This institution is an equal opportunity provider.

To file a complaint of discrimination, write: USDA, director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800)795-3272 (voice) or (202)720-6382 (TDD).

USDA is an equal opportunity provider, employer, and lender.

This institution is handicap accessible.

- **Short Lived Asset Replacement:**

Beginning Balance \$150,470.02

Ending Balance \$152,957.02

- **Billing Adjustments:** -200.24
Remove LC -200.24

- The two CDs at Rayne State Bank will renew on 11/16. We have a 10 day grace period to cash them out. Two signers, Danny Richard and James Alleman, will need to go to the bank with the original. The bank will issue a cashier's check which we will hold in the checking account until we can open a new CD at Farmer's State Bank. Motion to accept the financial report and proceed with closing the CDs by Paul , seconded by Eddie; motion passed

NEW BUSINESS:

- Audit Report – Mr. Kolder gave the CPA's audit report. We received a clean opinion. He suggested increasing our rates to meet growing expenses. The last rate increase was in 2018. A rate study is attached to the minutes.
- Motion by Eddie, seconded by Danny to increase the water rates by \$1.00 to the base rate and \$1.00 per thousand gallons over the minimum, effective 2/1/2023. Motion passed. We will seek approval from USDA.
- Motion by Chris, seconded by Paul to approve the audit report as presented. Motion passed.
- Chlorine & Manganese Test Kits – Motion by Danny, seconded by Eddie to purchase new chlorine & manganese test kits from Hach at \$628.00 each plus tax and shipping, to replace the broken and outdated ones we currently have. Motion passed.
- Augmented pay – Motion by Paul, seconded by Eddie to give augmented pay in the amount of \$2,000 per employee and \$1,500 per board member for 2022. Motion passed.
- Chad Level 1 – Motion by Chris, seconded by Paul to give Chad a .50 per hour raise since he has attained his Level 1 Certification in Water Treatment, Production, and Distribution. Motion passed.

Motion to adjourn by Chris, seconded by Danny; motion passed. Meeting adjourned at 6:50 pm.