



# Mire-Branch Water Corporation

1922 Higginbotham Hwy.  
Church Point, LA 70525

Phone 337-873-3823  
Fax 337-873-4333



**September 12, 2023**

## **MEETING MINUTES**

**ROLL CALL:** James Alleman, Chris Savoy, Paul Guidry, Ken Arceneaux, Eddie Savoie, Danny Richard, Kyla Hill, Kristin Romero

**ABSENT:** None

Called to order at 6:00 pm by James.

**READING OF THE MINUTES** Motion by Ken, seconded by Eddie to approve the August minutes; motion passed.

**VISITORS:** Sephanie Briggs, Sellers & Associates  
William Dunbar, customer  
John Daigle, customer

- Mr. Daigle addressed the board about an invoice he received for a water line repair. He did not call LA One Call before digging, but our water line is located far into his property. He asked for a discount on the invoice. Motion by Chris, seconded by Eddie to accept half of the invoice amount for \$377.00. Ken, Chris, Eddie, and Paul voted aye. Danny voted no. Motion passed.
- Mr. Dunbar addressed the board about a high water bill. Mr. Dunbar reported a water leak and asked for help shutting off the meter. Chad went out and turned off the meter. When he received the bill, Mr. Dunbar stated that he believed that the valve did not work properly. He requested that the meter be locked. Kristin went out and closed the valve and locked the meter on September 7th. She observed that the valve was working properly. The board decided to table the issue and have Kristin go out and do a datalog on the meter. Mr. Dunbar will be responsible for the water that passed through the meter due to his water leak.

### **ENGINEER'S REPORT:**

- **Capital Outlay-** Stephanie is working on the current capital outlay application. Motion by Danny, seconded by Paul to adopt a resolution authorizing Sellers & Associates to complete a new capital outlay application. Motion passed.
- **CWEF –** We received a letter from APPJ about the 2020-2021 CWEF grant. We had applied for \$100,000 to install two new softeners at the water plant. We were awarded \$10,750. Motion by Danny, seconded by Paul to request a change of scope for the project to additional water improvements due to the amount of the award. Motion passed. Stephanie will request the change.

This institution is an equal opportunity provider.

To file a complaint of discrimination, write: USDA, director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800)795-3272 (voice) or (202)720-6382 (TDD).

USDA is an equal opportunity provider, employer, and lender.

This institution is handicap accessible.

## **OLD BUSINESS**

- None

## **WATER LOSS REPORT BY KRISTIN ROMERO:**

- 6.9% Loss for August

## **MAINTENANCE REPORT BY KRISTIN ROMERO:**

- For the month of August:
- Flush out list 3&4 are completed
- Changed out 29 broken meters
- Repair on Everest Rd
- 1 new meter
- 29 24-hr notices, 44 disconnects and 7 meters still locked
- We repaired a leak on Tanner Road in September that caused some washout on a customer's driveway. Kristin will get 4 or 5 bags of gravel to dress it up.

## **BOOKKEEPING REPORT BY KYLA HILL:**

- **General Cash Account**

Beginning Balance \$347,527.98

Ending Balance \$398,407.12

Billing 8/31/23 \$134,554.02

Meters Billed 3075

- **Short Lived Asset Replacement:**

Beginning Balance \$175,602.97

Ending Balance \$178,089.97

- **Billing Adjustments:** -186.47

Remove LC -186.47

Motion to accept the financial report by Ken seconded by Eddie, motion passed.

## **NEW BUSINESS:**

- Nominations – The board members up for reelection are James Alleman and Paul Guidry. There have been three nominations from Curtis “Tex” Guidry, Alvin “PeeWee” Mudge, and Sandra Faul-Saucier. The election will be held on the day of the annual meeting.
- Employee Evaluations –  
Motion by Chris, seconded by Eddie to move to executive session at 6:48 p.m.  
Motion by Eddie, seconded by Ken to return from executive session at 7:11 p.m.

Motion by Eddie, seconded by Ken to approve a 4% cost of living raise for all employees effective on the next payroll. Motion passed. Motion by Chris, seconded by Paul to approve the same bonus amounts as last year. Motion passed.

Motion to adjourn by Ken, seconded by Paul; motion passed. Meeting adjourned at 7:13 pm.