



Mire-Branch Water Corporation

1922 Higginbotham Hwy.
Church Point, LA 70525

Phone 337-873-3823
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March 5, 2024

MEETING MINUTES

ROLL CALL: James Alleman, Chris Savoy, Ken Arceneaux, Danny Richard, Paul Guidry, Eddie Savoie, Kyla Hill, Kristin Romero

ABSENT: None

Called to order at 6:04 pm by James.

READING OF THE MINUTES Motion by Eddie, seconded by Ken to approve the previous minutes; motion passed.

VISITORS:

Stephanie Briggs, Sellers & Associates

ENGINEER'S REPORT:

- Stephanie had a letter prepared to respond to LDH's comments. The application process is still going forward.

OLD BUSINESS

- Cypress Bend Subdivision – Mitch Studebaker contacted Stephanie and requested a new letter giving a projected timeline for the system improvements. She prepared a sample letter for the board's approval. The letter is attached. It does state that the anticipated date of completion is extremely tentative and subject to change.

WATER LOSS REPORT BY KRISTIN ROMERO:

- 10% loss for February

MAINTENANCE REPORT BY KRISTIN ROMERO:

- For the month of February:
- Flush out list 3&4 are completed
- Changed out 8 broken meters
- 3" leak on Soldier Rd
- 3" leak on Lexington Dr
- 4 new meters
- 23 24-hr notices, 31 disconnects and 6 meters still locked
- Kristin reported that the parish is planning to redo a bridge on Nation Rd. We can cap our line and re-bore after the bridge is finished. There should be no interruption of service because there are no houses in the affected area.

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BOOKKEEPING REPORT BY KYLA HILL:

- **General Cash Account**

Beginning Balance \$517,885.36

Ending Balance \$566,457.37

Billing 2/29/24 \$100,756.76

Meters Billed 3101

- **Short Lived Asset Replacement:**

Ending Balance February \$193,239.21

- **Billing Adjustments:**

Remove LC -295.37

Motion to accept the financial report by Ken seconded by Eddie, motion passed.

NEW BUSINESS:

1. LRWA Conference- The conference will be held July 14-19 in Lake Charles.
2. Training class-Todd is registered to attend a Level 1 class in Carencro in April.

Motion to adjourn by Ken, seconded by Chris; motion passed. Meeting adjourned at 6:39 pm.